

Mason County Board of Education

Technology and Electronic Communication Devices Acceptable Use Agreement Publicity Authorization Form

In support of the Mason County Board of Education's mission of providing outstanding learning opportunities, the Mason County Board of Education is pleased to offer students access to technology and electronic communication devices (TECD), networking, and information resources. This open access is a privilege. Usage is not a right and may be rescinded at any time. It requires individual users to act responsibly, conserve resources, and consider the rights and privacy of others. All existing federal and state laws, board regulations and policies apply, including laws and regulations that are specific to TECD, networks, the Internet, e-mail; as well as those that are applicable to personal conduct. Mason County Schools and the West Virginia Department of Education have taken precautions to minimize objectionable material. However, it is impossible to restrict access to all controversial materials.

The network is provided for students to conduct research, complete assignments, and communicate with others. Access to network services is given to students who agree to act in a considerate and responsible manner. Students are responsible for good behavior on school TECD networks just as they are in a classroom or a school hallway. Network storage areas may be treated like school lockers. Network administrators may review files and communications to maintain system integrity and insure that users are using the system responsibly. Users should NOT expect that files stored on district servers will always be private.

Parents, your child's work may be considered for publication on the World Wide Web, specifically on his/her school's website. Such publishing requires parent/guardian permission. (See Permission Form on back of this page). Unidentified photos of students (without names) may also be published on school websites, illustrating student projects and achievements. In addition, your child's full name may be considered for publication on his/her school's web site. If published, his/her name will appear on pages with a clear school-related purpose and will be included to further instructional and/or co-curricular activities. Permission for such publishing does not grant permission to share any other information about your child, beyond that implied by their inclusion of the web page(s). If you do not want your child's name or photo to be published on the website, please indicate this on the Student/Network User Agreement and Parent Permission Form.

Parents must read and sign this Acceptable Use Policy, indicating they understand and will abide by all AUP guidelines, before students will be assigned a tablet or netbook. Tablet and/or netbook guidelines are as follows:

1. Remain the property of Mason County Schools and are subject to audit by county staff at any time.
2. Students will return their tablet and/or netbook to the appropriate teacher at the end of each school day.
3. Students are not permitted to take home tablets at any time.
4. Students will be responsible for keeping their tablet and/or netbook secure and in good condition.
5. Students will respect teachers and use tablets and/or netbooks only as directed in the instructional environment.
6. Students will respect peers and promote positive interactions among all classmates.
7. Students will not loan their tablet and/or netbooks to peers.

After reading the Mason County Board of Education Technology Policy 7540.03, please complete this form to indicate that you agree with the terms and conditions outlined. The signatures of both student and parent/guardian are mandatory before access to computer (TECD) resources will be granted. This document, which incorporates the policy, reflects the entire agreement and understanding of all parties. One form shall be signed and kept on file at the Central Office for each student.

Student Network/Internet User Agreement and Parent Permission Form

Dear Students and Parents: Please help us maintain proper documentation by signing all areas below and returning this form to your school as soon as possible. To use network resources, all students must read the Mason County Technology Policy 7540 and sign and return this form to the appropriate school. Those under age 18 must obtain parental permission.

Student User Agreement	Parent/Guardian Permission
<p>As a student user of the Mason County Schools Technology network, I hereby agree to comply with the statements and expectations outlined in the Mason County Technology Policy and to honor all relevant laws and restrictions.</p> <p>1) I also agree that violations of the policy and/or this agreement may subject me to discipline and termination of technology access.</p> <p>2) I have read and understand the Technology and Electronic Communication Devices Acceptable Use Agreement and Publicity Authorization Form 7540 F3.</p> <hr style="border: 0; border-top: 1px solid black; margin-top: 20px;"/> <p>Print Student Name</p> <hr style="border: 0; border-top: 1px solid black; margin-top: 20px;"/> <p>Student Signature</p> <hr style="border: 0; border-top: 1px solid black; margin-top: 20px;"/> <p>Date</p> <hr style="border: 0; border-top: 1px solid black; margin-top: 20px;"/> <p>School</p> <hr style="border: 0; border-top: 1px solid black; margin-top: 20px;"/> <p>Grade</p>	<p>As the parent or legal guardian of the student signing this permission form, I understand my child will be working on the Mason County School Network.</p> <p style="text-align: center;">Circle Your Choice FOR Numbers 1 – 3 and SIGN BELOW.</p> <p>TECHNOLOGY</p> <p>1) I Do / I Do Not grant permission for my child to access the Internet and email systems.</p> <p>2) I Do / I Do Not grant permission to have my child’s classroom materials/work published to the World Wide Web or other publications for instructional purposes only.</p> <p>3) I Do / I Do Not grant permission to have my child’s picture or other publications for instructional purposes only.</p> <p>4) I understand that some materials on the Internet may be objectionable, but I accept responsibility for guidance of Internet use – setting and conveying standards for my child to follow when selecting, sharing or exploring information and media.</p> <hr style="border: 0; border-top: 1px solid black; margin-top: 20px;"/> <p>Print Parent/Guardian Name</p> <hr style="border: 0; border-top: 1px solid black; margin-top: 20px;"/> <p>Parent/Guardian Signature</p> <hr style="border: 0; border-top: 1px solid black; margin-top: 20px;"/> <p>Date</p>