

MASON COUNTY SCHOOLS
Technology Acceptable Use Agreement Form
Parent/Volunteer

OVERVIEW

Technology is made available to Mason County students and employees in order to further the educational goals and objectives of the district and the West Virginia Department of Education. It is a general policy that all computers and technology used through Mason County Schools are to be used in a responsible, efficient, ethical, and legal manner. Failure to adhere to Board Policy 7540 and the guidelines established below shall result in the termination of access privileges.

As a parent/volunteer, I agree:

1. To use the information resources, services and network for **educational** purposes.
 - I will use MCS technology resources and telecommunications for purposes that support the educational process.
 - I will not use MCS computers to access the Internet for personal purposes. Personal purposes include, but are not limited to, banking, planning personal travel, personal shopping, or participating in online gaming, gambling, and auctions.
 - I will not use MCS technology to view, create, modify, or disseminate obscene, objectionable, violent, pornographic, or illegal material.
 - I will not use MCS technology for commercial or for-profit purposes that include, but are not limited to, home businesses, gambling, advertising, political lobbying, or soliciting.
 - I will not use MCS technology to send unsolicited, offensive, abusive, obscene, harassing, or other illegal communications.

2. To respect confidential information and the privacy rights of all.
 - I will protect my username and passwords from others who do not have permission to use the account.
 - I will not reveal any personal information about any student or employee. This information includes but is not limited to home address, telephone number, and age.
 - I will not attempt to learn others' passwords.
 - I will not copy, change, read, or use files that belong to users without their permission.

3. To follow the rules of copyright laws.
 - I will not install any software, including personal software, on MCS equipment.
 - I will not make copies of any software found on Mason County School's equipment or on the Internet to keep, lend, give, or sell outside of the legal license agreement.

4. To follow accepted rules of behavior for use of technology in Mason County Schools.
 - I will not attempt to bypass or disable any security and/or antivirus software installed on my computer or on the network.
 - I will inform the technology support personnel or administrator about problems with technology.
 - I will not remove or attach any devices, including notebooks and wireless devices, to the network without the prior approval of MCS Technology Department.
 - I will not knowingly create or introduce any virus to MCS equipment.

I have read the rules and regulations above. I understand that the list is a guideline for technology use and is not an exhaustive list of all uses. When using technology in Mason County Schools, I will limit use to purposes that further the educational process.

Volunteer Signature _____ Date _____

Volunteer Name (please print) _____